

## Please read carefully before completing the reservation & information form

### Welcome to your trip!

If after reading our material and talking with our staff you decide to travel with JOURNEYS, please provide us with a deposit and Reservation & Information Form. Most people find it advantageous to book both land and air with us directly. This enables us to handle your questions directly by phone rather than through a third party.

### Pricing & Payment

Reservations are accepted and confirmed after we receive a deposit and a Reservation Form signed by each adult on the trip, and if space is available. In most cases the deposit is \$500 per person per trip, though for some trips it may be more.

The minimum deposit requirement for custom trips is \$800 per person. A trip planning fee of \$250 is also charged to cover costs of preparing the itinerary. This fee is credited to the cost of the trip, but is nonrefundable if you do not do the trip. Custom travel during the holiday seasons will require a deposit prior to trip confirmation. Land and air costs during this time may be higher. An invoice will be sent with your reservation confirmation. An additional deposit of \$800 per person is due four months prior to departure. It may be necessary to adjust prices up to 30 days before departure, to allow for changes in group size or rooming status. Your invoiced balance, however, is due in full 60 days prior to departure regardless of whether extensions or other arrangements are pending. If late, a 2% late penalty will be added. Failure to deliver complete payment 30 days prior to departure will be considered notification of cancellation by default and is subject to cancellation charges as stated below. Both trip deposits and land cost payments may be made by check. Visa and MasterCard are acceptable only for trip deposits and final payments received 60 days prior to departure and airfares not

already included in land costs. You will be requested to authorize in writing these credit card payments each time the payment is due. Payment for airfare is required at time of ticketing. Checks drawn on foreign banks must be imprinted by the bank as payable in U.S. funds. Discounts that may be offered are not available toward bookings received through travel agencies. JOURNEYS reserves the right to refuse acceptance or deny participation prior to departure of anyone whom it deems unsuitable for a trip.

**Note:** Trip costs are subject to change both before and after sign-up due to currency exchange rate fluctuations, fuel surcharges and other circumstances beyond our control.

### Late Sign-Ups

We try, but cannot guarantee, to accept late sign ups. In the event we are able to accept deposits less than 45 days before a trip departure, a \$100 per person late sign-up fee will be assessed to cover express delivery, telephone, fax and administrative charges necessary to process your reservation and transmit your departure materials. Full payment will be due at time of booking.

### Reservations

Early reservations are encouraged. Some trips and flights fill several months before departure. We cannot confirm your space on a trip without a deposit and a signed Reservation and Information Form. This form includes a detailed assumption of all risks. A final trip packet including last minute reminders, tickets, and local contact information for your destination will be mailed approximately 2 - 3 weeks prior to the trip departure date. **If you are leaving your home address before the scheduled trip departure date, it is your responsibility to inform JOURNEYS so final details can be sent in time for your departure.**

### Cancellations & Refunds

If you must cancel before departure, money will be returned less the cancellation fees as follows:

#### LAND CANCELLATION FEES PER PERSON / PER TRIP

Days Prior to Departure	Fee
90 or more	\$300
45-89	30% of land cost
31-44	75% of land cost
0-30	100% of land cost

**Some trips require different deposits and cancellation fees from those listed above. These differences will be noted on the trip specific itineraries.**

Departure is defined as the date of the first flight from the continental 48 states, or the trip departure date as indicated on our Trip Schedule, whichever comes first. Cancellation and determination of cancellation fee is effective on the date of receipt of your **written** notification. In addition, you are responsible for all airfare and transit accommodation cancellation penalties, which are not included above. Payments due at the time of cancellation remain the responsibility of the client. There may additionally be cancellation fees charged by hotels that were booked when trip reservations were made.

No partial refunds are possible for unused hotel rooms, air or land travel, trekking days or other sight-seeing arrangements included in the land cost. Deposits or cancellation costs cannot be applied to future trips.

**JOURNEYS strongly recommends you purchase trip insurance including trip cancellation and interruption insurance,** which may reimburse you for cancellation penalties and extra trip expenses should a circumstance covered by the policy force you to cancel or interrupt your trip. In the event JOURNEYS cancels a trip, for any reason,

all money for services described in the Trip Notes, less airline ticket cancellation fees will be refunded.

## Air Fares

We can handle both air and land arrangements. If you prefer to fly on dates other than those listed as trip dates, JOURNEYS will assist you in booking the flights that suit your needs. If you decide to make your own air arrangements, you will be required to furnish JOURNEYS with a complete copy of your air itinerary showing departure and arrival flights and times. If you arrive at your destination other than the group arrival time, you may be charged an additional fee to cover the separate transfer, contingency, and coordination costs which frequently arise from arrival and departure on flights different from our regular bookings. If you must change your air routing within one month of travel or after ticketing, whichever comes first, there is a charge of \$50 per change, in addition to change or cancellation charges levied by the airlines. You should arrange your own air if you are using mileage credit or originating outside North America. Some tickets on airlines that do not offer commissions may require ticketing fees.

## Transfer Between Trips

You may transfer between some trips upon written request. More than 90 days before departure, the deposit transfer fee is \$100 per person plus any cancellation fees charged by hotels or ground service providers. Less than 90 days before departure, **full cancellation penalties from the original trip apply**. In the event we cancel a trip, you may transfer the full amount of your land payments to another trip without penalty.

## Expenses Covered

Due to rare factors beyond our control we reserve the right to change our prices without prior notice, even after you have signed up. We do our best to avoid increasing prices after receipt of your deposit.

Normally, we include the cost of all guides, leaders, permits obtained after arrival, land accommodations, food and entry fees as specified, and all surface transportation associated with the planned itinerary.

## Expenses Not Covered

Costs not covered in land prices include some meals as noted in the Trip Notes or itineraries, and prior to arrival in base cities; transfers if not arriving or departing according to the scheduled group flights; soft drinks, bottled water, and liquor; medical expenses, costs of hospitalization or evacuation from remote areas; laundry; airport departure taxes not included on your ticket; accommodations en route to base cities; visas; airfares; gratuities and insurance. **If a trip must be extended or an itinerary modified due to weather, road conditions, lack of transportation, political or civil disputes, medical emergency or other causes beyond our control, all associated costs including any nonrecoverable costs are not included in the trip rates or refunds. You must obtain trip cancellation insurance to cover these costs.**

## Tier Group Pricing

Many trips are guaranteed to go at prices published in our catalog with as few as two participants. However, in some cases it is necessary to adjust prices to reflect small group size. We do everything we can to make a trip go even with a single participant. Small Group Tier Pricing amounts vary from trip to trip. Final decision to cancel a trip due to insufficient signups is made 30 days prior to departure.

## Pre-Departure Services

After receipt of your deposit we forward a pre-departure information packet. This contains medical and immunization information, visa and other permit forms, a recommended personal insurance policy, checklist, reading list, cross-cultural information, and an initial invoice for the balance due. You may call our office at any time for additional information. We can book your extended land travel arrangements before and after your trip.

## Accommodations

Accommodations will be double occupancy hotel rooms, tents or other facilities as described or otherwise noted in the itineraries. We will attempt to book specific accommodations, if specified, but we reserve the right to book and confirm equivalent standard accommodations, if necessary. Clients, in some cases, may request alternative accommodations, but we do not guarantee the price or ability to confirm such alternative requests. If you are traveling alone, but would prefer a roommate, we will attempt to match you with one. If this is not possible, you may have to pay the Single Supplement. It is not possible to guarantee single accommodations on all trips.

## Medical Requirements

Good physical and mental health are essential for the enjoyment of these trips. In many cases participants travel in rugged areas remote from modern medical facilities. Good physical conditioning is recommended as preparation for all trips, especially those involving trekking or climbing. Most trips require some walking. By forwarding the deposit and signed Reservation Form, the passenger certifies that he/she does not have any physical or other condition of disability that would create a hazard for him/herself or other passengers. It is essential that any participant with a medical condition requiring regular treatment or which may be affected by vigorous activity, high altitude, heat, cold, other natural phenomenon, or particular foods, notify JOURNEYS and the trip leaders in writing at the time of deposit.

We assume no responsibility for medical care nor for special dietary requirements or vegetarian needs. Participants may be required to furnish a doctor's statement of good health. The company's or leader's judgement shall provide the ultimate determination of an individual's fitness to embark upon, or to continue a trip. Once a trip has been confirmed, medical circumstances will not be considered as exceptions to our cancellation policy. All participants must be covered by a current major medical insurance policy for the duration of their trip. Proof of such coverage may be requested.

# Reservation & Information Form

Please complete fully, read and sign the reverse side. Return to JOURNEYS by mail or by fax to start your reservation process.  
This may be photocopied for additional travelers. Questions? Call 800-255-8735.

TRIP 1: \_\_\_\_\_  
TRIP 2: \_\_\_\_\_

DEPARTURE DATE: \_\_\_\_\_  
DEPARTURE DATE: \_\_\_\_\_

## Traveler:

## Traveler:

### GENERAL INFORMATION

Name: \_\_\_\_\_  
(AS APPEARS ON PASSPORT)

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Work Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email Address: \_\_\_\_\_

Passport Number: \_\_\_\_\_

Nationality: \_\_\_\_\_ Issue Date: \_\_\_\_\_ Expiry Date: \_\_\_\_\_

Place of Issue: \_\_\_\_\_ Place of Birth: \_\_\_\_\_

On certain trips, a roster with street addresses, email addresses and phone numbers may be made available to other participants.

Please include my information:  YES  NO

How did you hear about JOURNEYS? \_\_\_\_\_

Please send my trip information by:  Email  US Mail

### GENERAL INFORMATION

Name: \_\_\_\_\_  
(AS APPEARS ON PASSPORT)

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Work Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email Address: \_\_\_\_\_

Passport Number: \_\_\_\_\_

Nationality: \_\_\_\_\_ Issue Date: \_\_\_\_\_ Expiry Date: \_\_\_\_\_

Place of Issue: \_\_\_\_\_ Place of Birth: \_\_\_\_\_

On certain trips, a roster with street addresses, email addresses and phone numbers may be made available to other participants.

Please include my information:  YES  NO

How did you hear about JOURNEYS? \_\_\_\_\_

Please send my trip information by:  Email  US Mail

### PERSONAL / HEALTH / FITNESS

Gender: \_\_\_\_\_ Weight: \_\_\_\_\_ Height: \_\_\_\_\_

Birth Date: \_\_\_\_\_ Citizenship: \_\_\_\_\_

Occupation: \_\_\_\_\_

Describe any medical condition: \_\_\_\_\_

Dietary concerns: \_\_\_\_\_

International travel, camping, hiking, outdoor experience: \_\_\_\_\_

I would like a JOURNEYS:  T-shirt or  Hat (one size)  No thank you

T-shirt size: (circle one) 10-12  S  M  L  XL  XXL  
(CHILD'S) (WOMEN'S) (MEN'S)

### PERSONAL / HEALTH / FITNESS

Gender: \_\_\_\_\_ Weight: \_\_\_\_\_ Height: \_\_\_\_\_

Birth Date: \_\_\_\_\_ Citizenship: \_\_\_\_\_

Occupation: \_\_\_\_\_

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T-shirt size: (circle one) 10-12  S  M  L  XL  XXL  
(CHILD'S) (WOMEN'S) (MEN'S)

### TRIP ACCOMMODATIONS

I am a smoker:  YES  NO

I am traveling alone:  YES  NO

Please assign me a roommate:  YES  NO

I will share accommodations with: \_\_\_\_\_

Single accommodations may be available at extra cost. Single travelers for whom roommates are not available are subject to a single supplement surcharge.

### IN CASE OF EMERGENCY, NOTIFY

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Relationship: \_\_\_\_\_

### INSURANCE

Every traveler with JOURNEYS must be covered by personal medical insurance. We highly recommend baggage and cancellation insurance.

I agree to obtain the above insurance:  YES  NO

SIGNATURE: \_\_\_\_\_

### TRIP ACCOMMODATIONS

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I agree to obtain the above insurance:  YES  NO

SIGNATURE: \_\_\_\_\_

### PLEASE RETURN BY FAX OR MAIL TO:

JOURNEYS International, Inc. · 107 April Drive, Suite 3, Ann Arbor, MI 48103-1893  
800-255-8735 · 734-665-4407 local · 734-665-2945 fax · info@journeys.travel

**AIR ARRANGEMENTS**

Fare and stopover arrangements differ for each carrier and are based on additional travel plans you may have. Purchasing your international air through JOURNEYS helps us in coordinating land and air arrangements. Fares are subject to change until ticket has been paid for and issued.

Please make air reservations from (name of preferred home airport): \_\_\_\_\_

Plan to make air reservations on own. (Please supply air schedule.)

**PAYMENT BY CREDIT CARD**

If you are using a MasterCard or Visa as a deposit or payment for this trip, please indicate the amount you are authorizing us to charge, the card number, expiration date and your signature acknowledging that you accept the terms and conditions of this trip. We cannot accept your reservation without your specific authorization to charge your card and your agreement to our Release and Terms and Conditions. You will be requested to authorize in writing credit card payments each time a payment is due.

I authorize JOURNEYS to charge my payment to my:  VISA  MASTERCARD

Amount: \$ \_\_\_\_\_ Card Number: \_\_\_\_\_

Exp. Date: \_\_\_\_\_ Name (As appears on card): \_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_

Billing Address (if different than listed): \_\_\_\_\_

**CANCELLATIONS & REFUNDS**

If you cancel before departure, money will be returned less the cancellation fees as follows:

**LAND CANCELLATION FEES\***  
**PER PERSON / PER TRIP**

Days Prior to Departure	Fee
90 or more	\$300
45-89	30% of land cost
31-44	75% of land cost
0-30	100% of land cost

\* Some trips may have different Specific Payment & Cancellation Policies.

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# Release of Liability & Assumption of All Risks

## PLEASE READ CAREFULLY & SIGN BELOW

I hereby acknowledge that I am aware that throughout any trek, odyssey, exploration, tour, expedition, rafting, mountain trip, cruise, or other trip in which I am participating under the arrangements of JOURNEYS International, Inc. (JOURNEYS), and its agents and representatives, certain inherent risks and dangers are likely to arise. These include but are not limited to, travel by train, foot, automobile, aircraft, raft, boat or other means of conveyance; the hazards of traveling in mountainous terrain, high altitude, undeveloped areas, the forces of nature, civil unrest, terrorism and accident or illness in remote regions without means of rapid evacuations or availability of medical supplies and facilities. I acknowledge that the enjoyment and excitement of adventure travel is substantially derived from the inherent risks that may be involved in travel outside of my life at home and that, in fact, existence of these risks contributes to my enjoyment of this trip and are a reason for my participation. I am also aware and clearly understand that JOURNEYS and its agents and operators will have no liability regarding the adequacy of any medical care, equipment, evacuation plan or supplies that may be provided.

I am voluntarily participating in these activities with full knowledge of the dangers and risks involved and agree to assume all risks, including injury and death.

I understand JOURNEYS does not have legal control or ownership of facilities, staff, services or transportation outside of the United States and acts only as agent for the owners of such facilities, staff, services and transportation. I realize that standards of maintenance, construction and operation of facilities, accommodations, rights-of-way and transportation may be much less favorable and less protective of safety and health than would be permissible in the USA and may constitute additional risks and hazards for which I assume all responsibility.

In consideration of the right to participate in such treks, odysseys, expeditions or other activities, and the service arranged for me by JOURNEYS and its agents and representatives, I do hereby assume all risks of bodily injury, death, emotional trauma, property damage and/or theft resulting from negligence or any other acts, however caused, including those mentioned above as a result of my participation, and I release JOURNEYS and all of its agents and representatives from any and all liability, actions, causes of actions, suits, debts, demands that I may have for bodily injury, death or property damage, loss of income, and claims of every sort and nature whatsoever which have or may arise out of or in connection with my participation in a JOURNEYS trip or other activity.

This release of liability and assumption of all risks agreement is entered into on behalf of all

members of my family, including any minors accompanying me or who travel on a JOURNEYS trip independent of me and for whom I certify that I am the parent or legal guardian.

This agreement is also binding on my heirs, administrators, executors, legal representatives and assigns. All applications are subject to acceptance by JOURNEYS. Upon acceptance of my application this agreement shall be deemed to have been entered into and performed in Ann Arbor, Michigan, and shall be construed according to the laws of Michigan only. In the unlikely event a legal dispute should arise involving any subject matter whatever, I agree that the dispute shall be settled by binding arbitration through the American Arbitration Association in Michigan. Should the arbitration provision prove to be unenforceable, I agree that any legal action shall be brought before the appropriate court in Washtenaw County, Michigan, or Federal Court in Michigan and that claims in such legal action will not exceed \$500. I further agree that should the plaintiff fail to prevail in any legal dispute before a court said plaintiff hereby agrees to pay all reasonable attorneys' fees for the defendant in the dispute.

I have carefully read this entire Release of Liability and Assumption of All Risks, and I have read the complete Terms and Conditions, including notification of cancellation penalties, attached. I fully understand all contents of this document and agree to same.

**EACH TRAVELER MUST SIGN:**

**SIGNATURE:** \_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**PLEASE RETURN BY FAX OR MAIL TO:**

JOURNEYS International, Inc. · 107 Aprill Drive, Suite 3, Ann Arbor, MI 48103-1893  
800-255-8735 · 734-665-4407 local · 734-665-2945 fax · info@journeys.travel



**IMPORTANT**

**Your Decision About Travel Insurance**

*Please read carefully, sign and return*

JOURNEYS strongly recommends you purchase a travel protection plan (Travel Insurance) to protect your investment in travel, personal assets and health during your trip. This will eliminate much financial risk and decrease your need to worry about things beyond your control. We provide a recommended policy offering competitive insurance rates with a company that has proven reliable, fair and prompt in responding to claims. *It is important to obtain insurance immediately upon signing up for your trip in order for pre-existing conditions to be covered.*

**All participants must be covered by a current major medical insurance policy that covers you for international travel for the duration of your trip. Call your provider for coverage details.**

We do not require you to purchase travel insurance, however we know many travelers who have benefited by doing so. The insurance carrier assumes risks that would otherwise be yours. JOURNEYS is not an insurance carrier and does not insure you against such things as theft, baggage loss, cancellation, emergency evacuation, medical treatment, flight delay or cancellation, airline or service provider bankruptcy, jury duty, personal or family sickness leading to cancellation, U.S. Department of State Travel Warnings about terrorism issued for your destination, or other risks as described in the insurance policy and in **JOURNEYS Terms and Conditions**.

***We do require you to sign and return this form as soon as possible:***

*By signing below, I (we) acknowledge that I (we) have been advised that a Travel Protection Plan is recommended and available at additional cost. I understand JOURNEYS will have no responsibility to compensate me for losses that may have been covered by the recommended Travel Protection Plan.*

\_\_\_\_\_  
Traveler 1 Signature                      Date

\_\_\_\_\_  
Traveler 2 Signature                      Date

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Print Name

Name of trip(s) \_\_\_\_\_

You may fax or mail this form to JOURNEYS.

107 Aprill Drive, Suite 3 • Ann Arbor, Michigan USA 48103-1893

**www.journeys.travel • info@journeys.travel • TOLL-FREE 800-255-8735 • LOCAL & INT'L 734-665-4407 • FAX 734-665-2945**